

Osakis City Council
Regular Meeting
May 2, 2011
7:00 PM

Present: Bruce Pederson, Randy Anderson, Kip Emerson, Chad Gulbranson, Jerry Olson
Absent: None

Others Present: Angela Jacobson, Tim Nielsen, John Anderson, Ceil Strauss, Dirk Hagedon, Keven Withers, Lil Ortendahl

Mayor Emerson called the meeting to order at 7:12 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Olson, to approve the agenda as presented and move the FEMA Floodplain to the top of the agenda. All Ayes

Motion by Pederson, seconded by Anderson, to approve the general consent items, including April city bills in the amount of \$161,759.36, April 4, 2011 meeting minutes and April 12, 2011 special meeting minutes. All Ayes

Project #45 & #249: FEMA – Floodplain Planning & Zoning

Council received the Planning & Zoning meeting minutes from April 21, 2011.

Prior to this Council meeting, the Planning & Zoning held a Public Hearing to review and hear comments regarding the FEMA Floodplain Ordinance and Mapping. John Anderson from Municipal Development and Ceil Strauss from the MN DNR were in attendance.

At the Planning & Zoning meeting, the Planning & Zoning made a recommendation to the Council to approve the MN Floodplain Ordinance.

Council received the revised ordinance for review.

Motion by Anderson, seconded by Gulbranson, to approve the Planning & Zoning meeting minutes from April 21, 2011. All Ayes

Motion by Anderson, seconded by Gulbranson, to approve the MN Floodplain Ordinance #77. All Ayes

A Resolution was presented by Olson, seconded by Pederson, to approve the summary publication of the MN Floodplain Ordinance #77, Resolution #2011-11. When put to a vote, the Resolution passed unanimously.

Motion by Anderson, seconded by Emerson, to approve the permit for Panther Distillery as approved by the Planning & Zoning contingent on the vacating of the 22 feet on 3rd Avenue East. All Ayes

Project #24: Liquor Store

Council received the Liquor Store sales for April.

Council also received the revenues and expenditures for 2009, 2010 and through April 2011. As shown on the sheets, the profit and loss fluctuate. This is mostly due to the purchase of liquor and beer in one month and sold the next month.

Comparing 2009 with 2010, the expenditures increased and the revenues decreased to change the profit for the year.

Council will keep an eye on the profits for 2011. With the LGA being cut each year, the city depends on the Liquor Store funds even more. The cost of operation and the decrease in sales lowers our available cash.

Project #73: First Responders

Craig Dropik was not in attendance. Council received the April run report.

Project #74: Fire Department

Mark Pomerleau was not in attendance.

Project #76: Police

Chief Gilson was not in attendance. Council received the April police report.

Project #205: City Crew

Ron Kleinschmidt was not in attendance. Council received the April public works report.

Project #197: Water

At the last Council meeting, the Council called for bids on the water plant project. Bids will be opened on May 19, 2011 at 2:00 p.m.

Project #408: Vacating Street or Alley (3rd Ave East – Industrial Park)

At the March meeting, the Council reviewed the map to vacate 22 feet of 3rd Avenue East in the Industrial Park. At that time, the Council decided to not vacate the 22 feet.

The EDA Board met and made a motion to vacate the 22 feet and give the property to the adjacent property owners and create the 10 foot utility easement. This would give the property owners in the Industrial Park more property to use for setbacks and impervious surface coverage.

A Resolution was presented by Gulbranson, seconded by Olson, to approve to vacate 22 feet of 3rd Avenue East. When put to a vote, the Resolution passed unanimously.

Project #6: Theatre Building/Lot

In March, the Council passed a Resolution to allow Quilts Along the Trail to put in a park in the old theatre building lot.

Clerk Jacobson will send out pictures of the lot and the approved resolution to Douglas County.

A Resolution was presented by Emerson, seconded by Gulbranson, to approve the city to take responsibility for the property at 230 Central Avenue to be used for a public park. When put to a vote, the Resolution passed unanimously.

Project #42: Clean Up Day

City Wide Clean Up Day has been set for May 21, 2011 from 8:00 a.m. to 11:00 a.m.

Todd County STS, Osakis Lions and Osakis City Council will be helping with the Clean Up Day.

Ads will be put in the paper 2 weeks before and was on the May waterbill.

Mayor Emerson will notify the Osakis Lions.

The yard waste pick-up is also this day.

Project #109 & 110: Liquor License/Gambling License

The Immaculate Conception Church and St. Agnes School are requesting a Gambling License and Liquor License for one day on July 10, 2011.

St. Agnes School is requesting a Gambling License for October 11, 2011.

A Resolution was presented by Olson, seconded by Anderson, to approve the Gambling and Liquor License for Immaculate Conception Church and St. Agnes School for July 10, 2011 and October 11, 2011. When put to a vote, the Resolution passed unanimously.

Project #152: Broadband Services/Internet

At the April meeting, the Council received a letter from Nathan Burkett from Todd Council asking for support for Broadband Services in Todd County.

Clerk Jacobson contacted Burkett and he stated because we had ACS put in fiber optic lines in town, the city probably doesn't have a need for the system. However, the school district does cover more area and the system would benefit school children.

A letter of support does not obligate the city to financially support the system. Letters of support just improve the counties chances of getting grants for a feasible study and eventually implementation grants.

Motion by Emerson, seconded by Gulbranson, to approve support for Broadband Services for Todd County and to have Clerk Jacobson send a letter of support. All Ayes

Project #309: City Hall

Clerk Jacobson and Deputy Clerk Swenstad would like to request summer hours for city hall. From June 1st to September 1st we would like to have the city hall open from 7:00 a.m. to 3:30 p.m. Monday thru Friday. Normal hours are from 8:00 a.m. to 4:30 p.m.

The clerks feel this would give the residents of Osakis that go to work, time to get to city hall to do their business before work. The clerks generally see more people come to city hall in the early morning rather than after work.

Also, the carpets at city hall need to be cleaned. The cost to clean the carpet will be \$250.00. Gary Nelson is working for Albright Carpet Cleaning and would be the one cleaning the carpets this year.

Motion by Emerson, seconded by Anderson, to approve the summer hours from 7:00 a.m. to 3:30 p.m. from June 1st to September 1st. All Ayes

Motion by Gulbranson, seconded by Olson, to approve to have the carpets cleaned at city hall. All Ayes

Project #344: Assessors

Council received a contract with Douglas County for the assessment of the parcels in Osakis.

This is the fee the City of Osakis pays to the county for them to provide an assessor and calculate the values of each parcel in the city.

Motion by Emerson, seconded by Anderson, to approve to sign the contract with Douglas County for four years at the following fees: 2012 and 2013 at \$7.00 per parcel, 2014 and 2015 at \$7.25 per parcel. All Ayes

Project #170: Chamber of Commerce

Council received an email from Phil Reed. The email included items that the Chamber would like to see done.

Project #249: Planning & Zoning

Planning & Zoning had one member resign. Council would like Clerk Jacobson to run an ad in the paper and to notify her if interested in filling this position.

Mayor Emerson thanked the Planning & Zoning members for their service. Emerson knows it is a thankless job but the city does appreciate all the work that is done.

Motion by Anderson, seconded by Emerson, to adjourn the meeting at 7:50 p.m. All Ayes

Mayor – Keith Emerson

City Clerk – Angela Jacobson