

**Osakis City Council
Regular Meeting
August 2, 2010
7:00 PM**

Present: Gulbranson, Emerson, Pederson, Anderson, Olson

Absent: None

Others Present: Ron Kleinschmidt, Brian Hiles, Greta Petrich, Mark Gilson, Mark Pomerleau, Julie Blair, Craig Dropik, Angela Jacobson

Mayor Emerson called the meeting to order at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Olson, to approve the agenda as presented with the addition of the Fire Department and moving the meeting. All Ayes

Motion by Pederson, seconded by Gulbranson, to approve general consent items, including July city bills in the amount of \$230,404.85, additional fire department bill in the amount of \$1,437.88, and July 6, 2010 meeting minutes. All Ayes

Project #24: Liquor Store - Retiree

Joe Ketelboeter retired as of July 1, 2010.

Common practice is to pay out 60% of sick time and 100% of vacation time. This was done for the past retirees who include Jan Flolid, Lyla Engfer and Reggie Redetzke.

Ketelboeter is requesting to be paid for 952 hours of sick time, 16 hours of holiday time, 320 hours of vacation time and is also requesting to be paid every two weeks.

Paying Ketelboeter 60% of sick time is 571 hours or 71 days which would total \$10,158.00, 16 hours of holiday time would total \$285.00, and the remaining vacation amount is \$2,757.45. Ketelboeter has been paid for the month of July which included using some of his vacation time. The one time lump sum payment would be \$13,200.45.

Paying Ketelboeter every two weeks for his 60% of sick time and 100% of vacation time would pay him until December 8, 2010. If this is the case he would receive an additional 8 hours of sick time every month for 6 months plus his anniversary is November and he would accrue 23 days or 184 hours of vacation time and additional \$4,127.00 paid out til January 18, 2011. Also, Ketelboeter's insurance would be paid for \$765.00 per month for 6 months for a total of \$4,590.00. These amounts bring the total to \$21,917.00.

Also, if 100% of sick time is paid, it would be an additional \$6,778.00, totaling \$28,659.00.

Clerk Jacobson recommends that the city pay the lump sum amount for 60% of the sick time, all vacation time remaining, and pay in the August payroll.

Motion by Olson, seconded by Gulbranson, to approve to pay the one time lump sum of \$13,200.45 to Joe Ketelboeter in the August payroll. All Ayes

Project #24: Liquor Store

Julie Blair was in attendance. Blair informed the Council that there are cracks in some of the windows in the Liquor Store building. Blair will get estimates to replace the windows. Council will review at the next meeting. Blair will be purchasing a new popcorn machine for \$157.00.

Project #73: First Responders

Craig Dropik was in attendance. Council received the July run report.

Donations were received from Leslie Township for \$1,000.00 and Stearns Electric for \$500.00.

Dropik informed the Council that ten First Responders will be going for recertification.

Project #74: Fire Department

Mark Pomerleau was in attendance. Pomerleau informed the Council that the FEMA Grant is being worked on and new pagers have been ordered. The Fire Department should receive the money for the pagers in three to five days.

Pomerleau also informed the Council that the department is looking at grass fire gear.

Automatic mutual aid is being discussed to automatically respond when other departments get called. This would add extra cost for fuel and liability.

Project #76: Police Department

Chief Gilson was in attendance. Council received the July police report.

Gilson is requesting the Council to approve purchasing a new squad car. The cost is \$23,336.00 if purchased through Juettner Motors. If the state contract is lower than the amount above, Juettner Motors will match that price.

Osakis Channel Coop is asking to put up no parking signs on their property. It was discussed that if they have problems with parking at the Osakis Channel Coop, they can call and talk to Chief Gilson. The Osakis Police Department will not enforce the no parking signs if they put them up.

Motion by Pederson, seconded by Anderson, to approve to purchase a 2011 squad car from Juettner Motors. All Ayes Obstain: Gulbranson

Project #205: City Crew

Ron Kleinschmidt was in attendance. Council received the public works report for July.

Kleinschmidt informed the Council that a bid for fixing Queen Street West was received and the cost is \$4,368.00. It is okay with the Council to proceed to fix the street.

The cost to replace the lights in the fire hall is \$3,800.00 with \$1,800.00 coming from the state.

Motion by Anderson, seconded by Emerson, to approve to replace the lights in the firehall at a cost of \$3,800.00. All Ayes

Kleinschmidt informed the Council that he received a call from Holly Christianson from MPCA. She informed Kleinschmidt that Clifford Lake is considered an impaired lake and the city cannot discharge to the lake as is. The city is now at 1 ppm. Christianson said it will have to be reduced a lot. The city will have to look at what to do to meet the requirements. What will it cost the city and what limits the city has.

Kleinschmidt noted that the flow monitored from the city is less than 1 ppm into Clifford Lake but the lake itself is at 200 ppm.

Project #197: Water

Brian Hiles was in attendance to discuss the water plant with the Council.

A Resolution was presented by Anderson, seconded by Gulbranson, to approve the city to proceed with the request for bids for the replacement of the water meters and water meter reading system. When put to a vote, the Resolution passed unanimously.

A Resolution was presented by Emerson, seconded by Pederson, to approve the city to proceed with the request for bids for a new groundwater supply well. When put to a vote, the Resolution passed unanimously.

Hiles informed the Council that the Resolutions for the replacement of the water meters and well will be submitted for approval from Rural Development and then go for bids.

Hiles also informed the Council that the design stage for the water plant is moving along.

Project #249: Planning & Zoning

Council received the July 26, 2010 Planning & Zoning meeting minutes.

Motion by Gulbranson, seconded by Olson, to approve the July 26, 2010 Planning & Zoning meeting minutes. All Ayes

Project #84: Budget – Setting of Proposed Tax Levy

Council will need to set a date to meet and review the 2011 Budget.

Council received the Revenue Budget and Expenditure Budget for 2011.

An August 16, 2010 meeting has been scheduled at 4:30 p.m. to review the budget.

Project #436: Blocking Street – St. Agnes School

Lenny Boogaard is requesting approval to block 4th Avenue West on August 7, 2010 to have a consignment auction for St. Agnes School.

Motion by Anderson, seconded by Olson, to approve to block 4th Avenue West on August 7, 2010 to have an auction at St. Agnes School. All Ayes

Project #69: Information to the Council

Council received letters from residents regarding the Larry & Brenda Dillehay property and the gravel section of Oak Street West.

Dillehay will need to fill out a permit for remodeling the garage. Dillehay had only six months to rebuild from the fire and this time has expired.

Motion by Anderson, seconded by Olson, to adjourn the meeting at 8:35 p.m. All Ayes

Mayor – Keith Emerson

City Clerk – Angela Jacobson