

**Osakis City Council  
Regular Meeting  
September 8, 2009  
7:00 PM**

Present: Gulbranson, Olson, Anderson, Pederson, Emerson  
Absent: None

Mayor Emerson called the meeting to order at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Pederson, seconded by Anderson, to approve the agenda. All Ayes

Motion by Pederson, seconded by Olson, to approve consent items, including August City bills in the amount of \$180,285.52, with the addition of the 1st Avenue project in the amount of \$25,693.14 and for the 8th Avenue project in the amount of \$8,890.87, meeting minutes from August 3, 2009, August 17, 2009 and August 24, 2009. All Ayes

**Project #73: First Responders**

Pete Erickson and Craig Dropik were in attendance.

Ad was put in the paper for new First Responders. They have had three interested parties so far.

**Project #74: Fire Department**

Mark Pomerleau was not in attendance.

Chris Randall was in attendance from the Relief Association. Randall informed the Council that a \$8,000 could be donated to the City to help with the 2011 contributions.

Council had no problem with this.

Randall will let the Council know when the next Relief Association meeting will be.

Motion by Olson, seconded by Gulbranson, to approve the donation of \$8,000 from the Relief Association to the City. The City will put an additional \$8,000 into the Relief Fund. All Ayes

**Project #76: Police**

Chief Gilson was in attendance with the August Police report.

**Project #205: City Crew**

Ron Kleinschmidt was in attendance.

Council received the August report.

Kleinschmidt informed the Council about the following items:

- New mow board for the grader cost is \$10,000.
- School crossing signs are up.
- Composite site is open. Residents will have to check with City Hall to get the key. No bags are allowed. Items that are allowed are lake weeds, grass and leaves.
- Surplus items to be sold. K-Bid in Alexandria will take pictures and put items on their website. They receive 10% commission. An ad will be put in the local paper.

Motion by Anderson, seconded by Olson, to approve to put surplus items on K-Bid. All Ayes

**Project #197: Water**

Kleinschmidt has not heard any new information regarding the progress of the plans for the water plant.

**Project #370: Osakis Information Center**

Council discussed the closing of the center.

Items that the Council considered:

- Moving City Hall to the building.
- Closing for the winter and reopening in the spring.
- Locks and access to the building.
- Storage in the building – how different groups will work together.
- Meeting with other groups that have an interest in the center.
- Selling of the building.
- Staffing the center.

Council will have a meeting in November with the groups listed below:

LORA  
Chamber  
OEDC  
VFW  
EDA  
City of Osakis

Council will discuss moving City Hall after they see the other groups' interest.

**Project #249: Planning & Zoning Commission**

Council received the Planning & Zoning minutes from the August 20, 2009 meeting.

The Planning & Zoning Commission approved the Final Plat for the Osakis Public School and the development agreement.

Council received a letter that was sent to Scott Pitschka regarding construction at his building.

Council also received a letter from John Anderson from Municipal Development Group explaining what is included in our ordinance and that language for upper level apartments should be included in the C-1 district like it is for the C-2 district.

The lower level apartment is not allowed and this has continued to be a problem. Individuals do not get a permit and just do what they want. The Council must know this ordinance is going to be enforced and that there may be problems and complaints regarding this issue.

Dan Marthaler has not had any response from Scott Pitschka at this time.

A Resolution was presented by Pederson, seconded by Olson, to approve the preliminary and final plat for the Osakis Public School with the conditions listed. When put to a vote the Resolution passed unanimously.

**Project: Budget – Setting Proposed Tax Levy**

Council received the revised 2010 Expenditure and Revenue worksheets.

At the special meeting on August 24, 2009, the Council decided to take \$34,000 from the Liquor Store funds and to raise the levy 3%.

After putting in the \$34,000 from the Liquor Store, the City would need to increase the levy by about 3.66%.

	<u>2008</u>	<u>2009</u>	<u>Difference</u>	
General Fund	366,500	379,336	12,836	
Bonds 2002	45,000	45,000	0	
Bonds 2008	47,536	51,500	3,964	
Total	\$459,036	\$475,828	\$16,800	3.66%

Council received the Utility Rate Schedule with the water conservation rate included. The DNR Water Conservation Rates are:

0-5,000	\$2.50
5,000-10,000	\$2.75
10,000-20,000	\$3.00
20,000 and above	\$3.25

Council received the fee schedule for 2010. The Council will need to review the schedule and if changes are made, the budget would also need to be adjusted.

The EDA has decided they will take an additional \$5,000 from their funds to cover the Industrial Park Bond of 2010.

In the EDA minutes, they voted to pay off the 501 Bond (First Addition to Osakis Properties). The City would need an additional \$18,000 to pay off the bond. The EDA voted to take \$8,000 from their savings and Kleinschmidt volunteered to take \$10,000 from his equipment fund to pay off the bond. The money from TIF will then go into the Osakis Properties bond and the City will be able to decertify the district sooner.

Clerk Jacobson informed the Council that the health insurance rate only increased 1% so this will save the City a total of \$7,000 in the budget.

The Council will certify the 3.66% and review the rate at the December Public Hearing.

Motion by Anderson, seconded by Pederson, to approve the final budget and to certify to the Council the levy amount of \$475,828 for an increase of \$16,800, a 3.66% increase, and to approve the Utility Rate Chart as presented and the Fee Schedule with changes. All Ayes

Council stated that the City staff did a good job cutting the budget so they did not have to raise the levy as much.

Motion by Olson, seconded by Anderson, to approve to pay off the 1st Addition to Osakis Properties bond. All Ayes

**Project #79: Audit – Auditors**

Our Auditor, KDV, has sent a proposal to contract services for 2009. Clerk Jacobson had received a call from Larson-Pederson out of Alexandria and they will be submitting a price. Council will receive this information at the next Council meeting.

**Project #143: Cable TV**

Council received a Resolution from Charter Communications to restructure their business.

A Resolution was presented by Emerson, seconded by Anderson, to consent to Charter Communications restructuring. When put to a vote, the Resolution passed unanimously.

**Project #167: Tax Increment Financing**

Council received a letter from Traci Ryan regarding the TIF reports for 2008.

Clerk Jacobson will check the recommendation letters for TIF.

**Project #192: Truth in Taxation**

The Council must set up a Truth in Taxation public hearing.

The initial hearing will be held at our regular meeting on December 7, 2009, at 7:00 p.m. and continuation meeting on December 16, 2009, at 6:00 p.m.

Motion by Pederson, seconded by Olson, to approve to certify setup the Truth in Taxation public hearing on December 7, 2009, at 7:00 p.m. and continuation on December 16, 2009, at 6:00 p.m. All Ayes

**Project #181: Blocking Street**

Quilts along the trail would like to ask permission to block Central Avenue from Main Street to Lake Street on Saturday, September 12, 2009.

The City Crew will deliver 4 picnic tables and 4 barricades for the event.

Motion by Pederson, seconded by Gulbranson, to approve blocking Central Avenue from Main Street to Lake Street on September 12, 2009. All Ayes

**Project #310: Blacks Resort Blocking Lake Street**

Blacks Resort would like to ask permission to block Lake Street on October 2, 2009 from 4:00 p.m. on and October 3, 2009, from 7:00 a.m. to noon.

These are the dates they would like to plan to remove the docks unless Hwy 27 is not open. Then they will have to get another route for traffic or work with the road being open and the Police may have to direct traffic.

Motion by Olson, seconded by Anderson, to approve to block Lake Street East on October 2, 2009 and October 3, 2009. All Ayes

**Project #110: Gambling**

Krystal Nicholson was in attendance to discuss the new lease for the Liquor Store.

Olson, Emerson, and Joe Ketelboeter met with OEDC members regarding pulltabs.

The City will go with the bar option. Pulltabs will be sold at the bar Monday thru Saturday from 9:00 a.m. to 4:00 p.m. There will be 4 boxes for the bar.

With the new lease, the rent will go up to 10%.

Starting date will be October 1, 2009.

Pederson signed the lease and Nicholson will get a copy to Clerk Jacobson.

**Other Information to the Council:**

Phil Reed from the Chamber was in attendance. Reed informed the Council that the Chamber will be meeting next Wednesday. At that time the phone will be cancelled and calls will go into the mailbox. WiFi is in the building and would be cancelled unless the City wants the internet. Reed suggested that all groups need to get together to decide what will be done with all parties involved in the Visitor's Center.

Motion by Anderson, seconded by Olson, to adjourn at 8:15 p.m. All Ayes

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Mayor – Keith Emerson

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City Clerk – Angela A. Jacobson