

**Osakis City Council**  
**October 1, 2007**  
**7:00 PM**

Present: Tholen, Hagemann, Pederson, Astleford, Emerson

Absent: None

Mayor Gary Astleford called the meeting to order at 7:00 pm

The pledge of Allegiance was spoken.

Motion by Pederson, seconded by Tholen to approve the agenda after adding the Osakis Area Heritage Organization at the end of the meeting. All Ayes.

Motion by Emerson, seconded by Hagemann to approve September 4, 2007, and September 12, 2007, meeting minutes as presented. All Ayes.

Motion by Pederson, seconded by Tholen to approve the city bills in the amount of \$149,668.37. All Ayes.

**Project #76: Police**

A Resolution is needed to allow Michael Mensen to be a member of the Police and Fire PERA plan.

A Resolution was presented by Tholen, seconded by Hagemann to approve this Resolution. When put to a vote the Resolution passed unanimously.

The Council received a copy of the Police Union Contract for final approval.

The Council wants to review with the Union Representative Article 27.4 before approving contract.

The Council reviewed the Police Report.

Motion by Tholen, seconded by Hagemann to approve this report. All Ayes.

**Project #205: City Crew**

Ron Kleinschmidt was in attendance and presented his monthly report.

The Mayor thanked him and his staff for the good work done.

Council member Pederson asked if he checked with Everett Anderson's water problem. Ron stated the problem is that his driveway is lower than the road. This can be solved by installing curb and gutter or put in a ditch on each side of Main Street and put a culvert at the end of his driveway. A petition is needed from his neighbors to proceed.

**Project #147: First Avenue East**

At the September 4, 2007, council meeting, the Council by Resolution called for a Feasibility Study on First Avenue East from Hwy 27 to Hwy 127. Tom Klemenhagen was in attendance with this study.

A Public Hearing is needed to continue this project.

Tom Klemenhagen presented the Feasibility Study for the First Avenue East Improvements and reviewed the costs and assessments.

A Resolution was presented by Emerson, seconded by Tholen to accept this study and call for a Public Hearing on this project to be held October 29, 2007, at the Ed Pollard Community Center at 7:00 p.m. When put to a vote the Resolution passed unanimously.

Jerry Hendricks was in attendance and had to have his addition resurveyed because of the construction of the Pond adjacent to his property. The cost is \$930.00. He is requesting help to pay for this survey since this was a City project. Mr. Klemenhagen and Mr. Hendricks are to come up with a figure and present it to the Council.

#### **Project #4: I & I**

A Sanitary Sewer Collection System Study was conducted by Landteam and presented to the Council on November 6, 2006. The City Council has not initiated an I & I removal project as of yet. The engineer fees are \$20,250.00 which is due one year from November 6, 2006. Landteam will work with the City on payment. The suggested payment is 50% now and defer the remaining 50% until May, 2008, or maybe the City has another suggestion for consideration.

Motion by Pederson, seconded by Hagemann to agree to pay ½ now and the balance in May, 2008. All Ayes.

#### **Project #44: Swimming**

Angela had requested the VFW to help support swimming lessons and the Summer Recreation Program.

The VFW responded and stated they could help out with approximately \$1,100.00 or \$1,200.00 annually, if they are financially able.

In 1994, the City entered into a Joint Community Recreation Board with the Townships and School. Each paying according to how many children participated in the program from their jurisdiction. The average cost has been \$2,200.00. This covers \$20.00 per child to participate in Summer Rec. If the City would decide not to participate in this recreation program, the parents would pay this fee.

The Red Cross has provided swimming lessons to Osakis children for many years. The money to fund this was donated and given to the Red Cross to be used for the Osakis Area. This money is now depleted and the City has the option to continue or pass the approximate amount of \$20.00 per child to the parents.

Motion by Pederson, seconded by Tholen to pay up to \$20.00 per child for swimming lessons provided the VFW will pay \$1,200.00 annually. Ayes: Hagemann, Pederson, Tholen Nay: Emerson

#### **Project #102: Economic Development Authority**

Council received the minutes for the August meeting.

Motion by Emerson, seconded by Hagemann to approve these minutes. All Ayes.

### **Project #143: Cable TV**

The Clerk published Notice of its Intent to Consider an Application for a Franchise for two consecutive weeks, with a notice mailed directly to Arvig.

A Public Hearing is needed to proceed.

A Resolution was presented by Emerson, seconded by Tholen to set a Public Hearing at the November 5, 2007 meeting at 7:15 p.m. When put to a vote the Resolution passed unanimously.

### **Project #170: Osakis Chamber**

Council received:

- Agenda for September 19, 2007, meeting
- Board of Directors meeting minutes from August 15, 2007, and September 19, 2007
- Balance Sheet as of September 13, 2007
- Fiscal Year Profit & Loss Budget vs. Actual
- Control Board Meeting from September 18, 2007

### **Project #174: Overtime Report**

Council received the September Overtime Report

### **Project #249: Planning and Zoning**

Council received the September 20, 2007, minutes and two letters sent to Floyd Kruse dated September 12, 2007, and September 17, 2007, from Dan Marthaler, Building Inspector.

Motion by Pederson, seconded by Hagemann to approve the minutes from the September 20, 2007 Planning and Zoning meeting. All Ayes.

### **Project #354: Osakis Women's Association**

The OWA is requesting permission to run the Mitten Tree Project through City Hall as done in previous years. The City staff has no objections.

Motion by Emerson, seconded by Hagemann to allow the Osakis Women's Association to have the Mitten Tree at the City Hall. All Ayes.

### **Project #321: Visitor's Center**

Council Member Tholen, member of the Control Board, wanted the City to consider raising the OEDC rent at the Liquor Store to 10%, the City now receives 6%. He stated the difference would be \$10,000.00 and is requesting this money be donated to the Osakis Area Heritage Organization to support their organization and help pay their share of the operational expenses of the building, excluding salaries.

The Council asked him to come back with a written agreement from the organizations involved.

The Council also wanted a list of the steps they are taking to reduce the cost of the operation.

Carol Mihalchick was in attendance and answered questions about the Chamber and the Visitor's Center.

Larry Dillehay was in attendance and asked if the Council was going to revisit the new trailer ordinance.

Ron Kleinschmidt stated he had asked the League of Minnesota Cities for sample ordinances regarding the parking of trailers on city streets.

Motion by Pederson, seconded by Tholen to adjourn meeting at 8:35 p.m. All Ayes

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Mayor - Gary L. Astleford

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Acting City Clerk – Lyla J. Engfer