

Osakis City Council
Regular Meeting & Public Hearing
November 5, 2007
7:00 PM

Present: Pederson, Hagemann, Astleford, Tholen, Emerson
Absent: None

Mayor Gary Astleford called the meeting to order at 7:00 pm

The pledge of Allegiance was spoken.

Motion by Pederson, seconded by Hagemann to approve the agenda with the addition of the Copperfields Development. All Ayes.

Motion by Hagemann, seconded by Tholen to approve the consent items including Project Numbers 102, 170, 233, 370, City bills in the amount of \$130,007.41 and the Fire Department bills in the amount of \$817.49 for September and \$5,165.74 for October. All Ayes.

Project #130: Docks on Public Property, Vacating K Street

Motion by Emerson, seconded by Tholen to suspend the regular meeting and open the public hearing at 7:04 p.m. All Ayes.

Jim Snyder was in attendance. The owners are asking for the same items as the last time.

The DNR does not have any objection to the vacating of K Street as is stated in their letter.

Motion by Pederson, seconded by Tholen to close the public hearing and reopen the regular meeting at 7:09 p.m. All Ayes.

A Resolution was presented by Hagemann, seconded by Emerson to approve vacating K Street and to leave 50' right-a-way for the road. When put to a vote the Resolution passed unanimously.

Project #143: Cable TV

The purpose of the public hearing is to consider applications for cable franchise in the City of Osakis.

The City received a 5% franchise fee from Charter Communications. This amounts to \$9,000 to \$10,000 annually.

Motion by Tholen, seconded by Emerson to suspend the regular meeting and open the public hearing at 7:10 p.m. All Ayes.

Council received a letter from Charter Communications.

David Pratt was in attendance representing Arvig Communications Systems. He stated information regarding the process of putting in the fiber optics.

Motion by Hagemann, seconded by Emerson to close the public hearing at 7:20 p.m. All Ayes.

Motion by Pederson, seconded by Hagemann to open the regular meeting. All Ayes.

Motion by Emerson, seconded by Pederson to accept the application from Arvig Communications Systems for cable franchise and to enter into negotiations. All Ayes.

Project #76: Police

Chief Gilson was in attendance. Council received the police report for October.

Chief Gilson will not be in attendance for the December meeting.

Council received the Police Officers Union Contract at their October meeting.

Motion by Emerson, seconded by Tholen to approve the Police Union Contract for 2007.

Project #205: City Crew

Ron Kleinschmidt was in attendance. Council received the Public Works report for the month of October.

Council also received sample ordinances for trailer parking.

Project #24: Liquor Store

Joe Ketelboeter was in attendance. He stated to the Council that with the no smoking ban he would like to do some cleaning and remodeling to the Liquor Store.

Council is requesting an estimate for the remodeling.

Joe reported that sales are up in October as compared to last year even with the smoking ban.

Joe also reported that the 2:00 a.m. closing is going well and making a profit.

Joe has asked the Council to carry over 80 hours of vacation to the next year. His anniversary date is in November and he receives 23 days more. He would be taking 3 weeks of vacation in February.

Motion by Emerson, seconded by Tholen to approve 80 hours of vacation to carry over to the next year. All Ayes.

Project #33: Hendricks Homes Inc.

Jerry Hendricks' survey bill for replacing irons for his addition is \$930.00 and he is asking the City to pay for half of the bill, or \$465.00.

Jerry has not made any payment to the City for the hookup charges for the homes that are built. The total bill is \$4,200.00

Motion by Emerson, seconded by Tholen to approve the payment of \$465.00 off of the \$4,200.00 bill for hookup charges for the homes he built. All Ayes.

Project #147: First Avenue East

Public Hearing for the First Avenue East project was held Monday, October 29, 2007.

After hearing comments from the audience, the Council made the following decision.

A Resolution was presented by Pederson, seconded by Tholen to approve ordering improvements and prepare plan specifications for improvements to the North end of First Avenue East. When put to a vote the Resolution passed unanimously.

A Resolution was presented by Pederson, seconded by Hagemann to approve ordering improvements and prepare plan specifications for improvements to the South end of First Avenue East. When put to a vote the Resolution passed unanimously.

Project #43: Board of Review

Council received a letter from Keith Albertsen regarding training for the Board of Appeal and Equilization.

Project #97: Delinquent Bills

Council received a copy of the delinquent bills for Todd County.

Motion by Emerson, seconded by Tholen to approve the Todd County delinquent bills to be put on taxes. All Ayes.

Project #174: Overtime Report

Council received the Overtime Report for October.

Project #249: Planning and Zoning

Council received the Planning and Zoning minutes from their October 30, 2007, meeting.

The Planning and Zoning Commission approved the new Zoning Ordinance at their October 30, 2007, meeting.

A Resolution was presented by Pederson, seconded by Hagemann to approve the new Zoning Ordinance that was reviewed and passed at the October 30, 2007. public hearing. All Ayes.

Motion by Emerson, seconded by Tholen to deny the building permit for Michael Helberg for the reason of the size of the building on a residential lot and until more information can be obtained. All Ayes.

Project #280: USDA

Council received a letter from Ken Weber from Landteam regarding an update on the USDA Grant Application.

Project #5: East Side Pond/Industrial Park Improvements

The City is purchasing 50' of Jerry and Joanne Olson's land where the ditch is now. They wanted to

plant trees on the land adjacent to the City's purchased land.

Tom Klemenhausen stated he will take care of the stakes for the property.

Jerry and Joanne Olson would like this surveyed.

Council received a letter from our attorney dated October 30, 2007, regarding the purchase of the property from Jerry and Joanne Olson.

Jim Tholen will review with Angela and make recommendations to the attorney.

A Resolution was presented by Emerson, seconded by Pederson to approve a public hearing for final assessments for the Industrial Park project on Monday, November 26, 2007, at 7:00 p.m., at City Hall. When put to a vote the Resolution passed unanimously.

Project #321: Visitors and Heritage Center

Council received Jan Moore's report on salary, job description and labor study.

Council also received the Budget for 2007, which shows the building expenses for the year, totaling \$4,840.00.

The Control Board is continuing to look for ways to cut expenses. They have cut hours during the winter months.

The Control Board and the Visitors and Heritage Center would appreciate any considerations for the operational cost of the building and would approve any stipulations the Council would like to impose.

Bruce Pederson presented a Resolution.

A Resolution was presented by Pederson, seconded by Emerson to approve to not renew the lease for the Control Board and the City will pay utilities (including: maintenance, water/garbage, heat, electricity, and insurance) for the building. When put to a vote: For: Pederson, Hagemann, Emerson, Tholen. Abstain: Astleford

Project #325: Ordinance Book

Each Council member received a copy of the new Ordinance Book. The Council is asked to review and make notes of any changes. If no changes are needed, the approval of the Ordinance Book will be on the December agenda.

Motion by Emerson, seconded by Tholen to adjourn meeting at 9:45 p.m. All Ayes

Mayor - Gary L. Astleford

City Clerk – Angela A. Jacobson