

Osakis City Council
August 6, 2007
7:00 PM

Present: Hagemann, Pederson, Astleford, Emerson, Tholen
Absent: None

Mayor Gary Astleford called the meeting to order at 7:00 pm

The pledge of Allegiance was spoken.

Motion by Pederson, seconded by Tholen to approve the agenda as presented. All Ayes.

Motion by Emerson, seconded by Tholen to approve July 2, 2007 meeting minutes and July 27, 2007 special meeting minutes. All Ayes.

Motion by Pederson, seconded by Hagemann to approve the City bills in the amount of \$308,720.67 and Fire Department bills in the amount of \$9,116.21. All Ayes

Project #76: Police

Officer Gilson was in attendance. Council received Police Report for the month of July.

Project #24: Liquor Store

Joe Ketelboeter was in attendance. No Report was presented.

Project #205: City Crew

Ron Kleinschmidt was in attendance. Council received the Public Works Report for the month of July.

6.6 million gallons of water was treated. 4.6 million gallons have been pumped to the ponds.

Ron had some questions regarding city ordinances:

Ordinance states that copper is to be used for water lines and has not been enforced. Should the ordinance be changed to state that poly with 160 psi can be used instead?

Vehicles and boats have been parked on some streets for a long time and the city crew can not sweep that part of the street. Should there be an ordinance for the amount of time a vehicle can be parked in the street?

Jim Tholen asked if the city crew could move picnic tables from the City Park to the Visitor's Center on August 24th for the Trail Connection Celebration held on August 26, 2007. Currently there is a wedding in the park on August 25, 2007 with about 75 guests. Could the tables be taken from the Lions Park if needed?

The tables can be moved from the City Park on the morning of the celebration when the city crew is softening and will also put out barricades.

Project #393: 2:00 A.M. Closing

Deb Schmidt and John Holm from The Walleye Lodge were in attendance. They are requesting council approval to stay open until 2:00 a.m. because they are loosing business to Sidewalks Bar in West Union.

Mark Gilson stated they are on duty but there may be added expenses because of patrolling later.

Clerk stated that the Liquor License fee may have to be looked at if there is going to be added expense to the city.

Motion by Emerson, seconded by Hagemann to approve the 2:00 a.m. closing for The Walleye Lodge and others if needed. All Ayes.

Project #130: Docks on Public Property – Vacating K Street

Jim Snyder was in attendance. He had received from the DNR regarding vacating a portion of K Street.

The DNR was not happy with the proceedings. They requested to be notified to be involved with vacating areas with public waters. A proposed resolution or petition will have to be sent 60 days before a hearing on this matter.

Project #55: OEDC

Pederson informed the council on behalf of LeRoy Mackove that the OEDC has donated \$750.00 to the Garrison Keillor/Trail Connection on August 26, 2007 and would like to know if the city would match this amount.

Motion by Pederson, seconded by Hagemann to approve the donation of \$750.00 to the Garrison Keillor/Trail Connection. When put to a vote: For: Hagemann, Pederson Against: Tholen, Emerson and Astleford

Project #249: Planning and Zoning Commission

Council received the Planning and Zoning Commission meeting minutes held on July 19, 2007 and July 23, 2007.

Council received the Resolution #2007-17 to approve Vic Perushek a variance of 2 feet at the address of 415 Lake Street East.

Council received the Resolution #2007-18 to approve the filling in of the channel and a 30 foot variance for Floyd Kruse at the address of 1600 Lake Street East. Concerns were raised regarding where the property line was and on the property to be filled in. Council did not feel that this variance should be approved.

Motion by Emerson, seconded by Pederson to approve the meeting minutes from July 19, 2007 and July 23, 2007 with the exception of Vic Perushek and Floyd Kruse. All Ayes.

A Resolution was presented by Emerson, seconded by Tholen to approve the 2 foot variance request from Vic Perushek at the address of 415 Lake Street East. All Ayes.

A Resolutions was presented by Emerson, seconded by Tholen to deny the 30 foot variance request from Floyd Kruse at 1600 Lake Street East and to not allow him to fill in the channel by his property. All Ayes.

Project #5: East Side Pond/Industrial Park Improvements

Council received the change order #3.

Council received a copy of the pay request #3 from Landwehr. The city did not receive this bill before the end of the month and will need the council's approval to pay this bill in the amount of \$131,709.34.

Motion by Tholen, seconded by Pederson to approve the change order #3 and the payment of \$131,709.34 to Landwehr. All Ayes.

Project #60: Ordinance Change

Council received an ordinance change adopted by the Planning and Zoning Commission at their June 21, 2007 meeting.

Council member Emerson read the ordinance change out loud for the second time.

Motion by Pederson, seconded by Tholen to approve ordinance #70 for short term rentals. All Ayes.

Project #69: Information to the Council

Council received a letter that the Clerk received from Xcel Energy regarding new high voltage power.

Project #84: Budget – Setting a Proposed Tax Levy

Council received the preliminary budget prepared by the each department and the clerk.

Council also received the savings and checking account balances as of the current time.

Clerk would like to start a Capital Improvement Plan. The clerk is looking for the information needed for items that need upgrades, improvements and replacements to be put on a 1, 5 and 10 year plan. We would need to set up a meeting to get ideas from each department and the council and put a timeline on each item.

Meetings will be on August 15, 2007 at 4:00 p.m. and on August 28, 2007 at 4:00 p.m.

Project #104: Mayor Appointments

A motion is needed from the council to approve the official posting of the meeting minutes designated as our website at www.cityofosakis.com.

Clerk will email minutes to Gretta from The Osakis Review to see how much it would cost to put in the paper.

Motion by Emerson, seconded by Tholen to approve the official posting of the meeting minutes on the website at www.cityofosakis.com. All Ayes

Project #143: Cable TV

Council received a letter from Charter Communications regarding cable additions.

Arvig Communications has contacted the clerk regarding a cable franchise with the city. The clerk gave them the information they needed and they will have information together for the council to review at the September meeting.

Project #170: Osakis Chamber of Commerce

Council received the July 18, 2007 meeting minutes.

Project #233: Sauk River Watershed District

Council received the following:

- June 5, 2007 agenda
- June 5, 2007 meeting minutes
- June 19, 2007 agenda
- June 19, 2007 meeting minutes
- July 3, 2007 agenda
- July 3 meeting minutes

Project #280: Rural Development Grant and Loan

Gary Astleford, Ron Kleinschmidt, Ken Weber and the Clerk met with John Strand from Rural Development in regards to submitting an application for the Grant and Loan money.

The application would have to be submitted by October 1, 2007 because Rural Development is receiving extra money from the farm bill that was passed in the last session. After we have our application submitted and it is accepted, we will have two years to commit.

Currently we charge \$21.00 for water and \$21.00 for sewer per household per month. Our medium household income is \$29,800.00, which means in order to receive funding from Rural Development we will have to charge \$38.00 for water and \$38.00 for sewer per household per month before Rural Development will finance the projects; the extra \$17.00 per month is to be used to pay for the loan.

We used rough numbers to compute the figures we would need for both water and sewer plants and we would be eligible for 2.5 million for water and 2.5 million for sewer. If the project is more, the city will need grant funds.

Items to consider:

1. Rural Development looks at our current water and sewer rates per household and also what the medium income is to determine where the cities rates should be to receive the loan and/or grant. This means increasing water \$17.00 and sewer \$17.00 per month.
2. The loans that Rural Development gives are all 40 year loans at 4% or 5%. This may be something to way based on how long that new systems will last and the growth of the community. Also how much of a grant the city would be able to receive.

3. The city will have to put in an application with PFA and the city has been on their list for the last two years but we are under their fundable range at this time. They do not do grants but will do loans for 2.5% to 3% for 20 to 25 years.
4. Both of these organizations for work together to get us the money we need to fund our projects if we qualify.

Project #312: Osakis Onward

Council received the Balance Sheet of August 1, 2007 and Profit & Loss Budget vs. Actual from January 2007 to August 1, 2007.

Osakis Onward did not meet in July.

Project #354: OWA

Osakis Women's Association along with the Garrison Keillor Committee are asking the council approval to close Central Avenue from Highway 27 to Lake Street and Main Street from 1st Avenue East to 1st Avenue West on August 25, 2007 at 8:00 p.m. to August 26, 2007 at 5:00 p.m.

City crew will put up barricades when they are putting out the picnic tables on Sunday morning.

Motion by Emerson, seconded by Tholen to approve the closing of Central Avenue from Lake Street to Highway 27 and Main Street from 1st Avenue East to 1st Avenue West from 10:00 a.m. to 4:00 p.m. on August 26, 2007. All Ayes.

Project #370: Visitor Center

Council received the July 17, 2007 meeting minutes.

Project #382: Union Contract

Council received the Contract Proposals for the Police Union for the years of 2008 and 2009.

Council set up a meeting for September 12, 2007 at 7:00 p.m. to start negotiations.

Project #388: On-Sale Liquor License

Dennis Zaviska, a member of the Osakis Country Club Board is asking the city what is needed to be done to get a Liquor License for the Osakis Country Club. Clerk informed him that in the election year of 2008 the city is going to have the question on the ballot for the citizens to vote on.

Dennis is asking for a special election this fall. Clerk stated that the council would have to approve a special election and at this time the council would rather wait with this issue until the 2008 election.

Council decided to put this on the ballot in 2008 and not have a special election.

Project #392: Union Retiree

Council received a letter from Steven J. Drummond Attorney asking to be placed on the agenda to discuss Jan Flolid's insurance.

Council also received a letter from the city's attorney stating the council can listen to the argument but make no promises.

Jan Flolid was in attendance and stated her attorney was unable to attend the meeting.

Jan presented the letter that was sent to Mayor Astleford asking for the 100% insurance coverage. It was a clerical error as stated the stipulation agreed upon when Lyla Engfer was city clerk. The council did not make a motion to take the stipulation out. Jan stated that she would have received the 100% coverage if she stayed at the Deputy Clerk position and did not want to be the City Clerk. Both positions should be treated the same. The stipulation was meant to make the two contracts the same.

Council will consult with the city's attorney and get back to Jan's attorney.

Training for First Responders

If First Responders do not make the percentage of runs needed, the First Responder would need to reimburse the city for their training. If the city does not get reimbursement, they will not receive the training again.

Motion by Emerson, seconded by Hagemann to adjourn the meeting at 9:00 p.m. All Ayes.

Mayor - Gary L. Astleford

City Clerk - Angela A. Jacobson